# RN Hourly Rounding Checklist

To be done **at least** every 2 hours on days and nights

## Introductions
- Knock on door prior to entering – ask permission
- Manage up your skill or that of your co-worker
- Use eye contact
- Use key words “excellent” care

## Update White Board
- Place name on white board
- Update Plan of Care/Goals for patient

## Address the 4 P’s Pain, Position, Potty, and Proactive Measures
- May I take you to the bathroom now?
- How is your pain?
- Are you comfortable?
- Move items within reach (i.e. table, call light, trash can, cell, phone, water, etc.)

## Perform Scheduled Tasks
- Complete MD ordered treatments, procedures
- Complete nursing care as needed
- Administer scheduled medications
- Educate patient on rounding, pain medication, plan of care/goals

## Closing
- We will round again in about an hour
- Is there anything else that I can do for you? I have the time
- Write the time of your rounding on the white board
- Document your rounding in Cerner
**RN Hourly Rounding Scripting Example**

“Mrs. Smith, my name is Sarah, and I will be your nurse today. I will take *excellent* care of you. I have discussed your care with your nurse from the last shift and I have the plan for the day.”

“Because we want you to receive excellent care, we are going to round every hour from 6 am to 10pm. We will not wake you if you are sleeping, unless your physician has asked us to do so. During this time, we will check on your pain, your comfort and if you need to use the bathroom. We will also be asking if you need anything moved within easier reach, or have any questions about your care.”

**Pain:** “How is your pain?”

**Position:** “Are you comfortable?”

**Potty:** “May I help you to the bathroom now?”

**Proactive Measures:** Move call light, phone, cell phone, trash can, water, bedside table within reach. Refill water pitcher, if not NPO.

“I, or someone from my team, will be back in about an hour. Is there anything else that I can do for you? *I have the time.*”

Write time of round on the white board and document in Cerner.